

## CALL FOR MANUSCRIPTS

Professional in the field of Sport Science and Sport Management in Malaysia, Asia and the rest of the world, are invited to submit original research and review articles for the *Malaysian Journal of Sport Science and Recreation* that is published by the Faculty of Sport Science and Recreation, at the University Technology MARA, Shah Alam, Malaysia.

MJSSR is published on 15th of March and 15 September twice a year. The areas covered by the journal include those listed below. However, articles based on cognate areas not listed are also welcomed. The areas covered by the journal include those listed below. However, articles based on **cognate** areas not listed are also welcomed.

Manuscripts are sought from all the areas listed below, because the journal has a broad outlook with the aim of attracting up-to-date articles and reviews on the latest research and progress in sport management, sport science, physical education and fitness as they relate to theory and practice.

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| <ul style="list-style-type: none"><li>• Adapted physical education</li><li>• Aging and sports participation</li><li>• Aquatics</li><li>• Biomechanics of Sports</li><li>• Coaching</li><li>• Comparative physical education and sports</li><li>• Computer applications to sport science and sports management</li><li>• Girls and women in sports</li><li>• Health education</li><li>• Fitness</li><li>• Leisure and recreation</li><li>• Mass media and sports</li><li>• Test, measurement and evaluation of physical education</li></ul> | <ul style="list-style-type: none"><li>• Philosophy of physical education</li><li>• Professional standards and ethics</li><li>• Sport and accounting practice</li><li>• Sports communication</li><li>• Sports and the law</li><li>• Sports and recreational facilities</li><li>• Sports management and administration</li><li>• Sports medicine</li><li>• Sport pedagogy</li><li>• Sports physiology</li><li>• Sports psychology</li><li>• Sports sociology</li><li>• Sports Extension Studies</li></ul> |
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Submit your articles by:

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E-mail as attachment with MyCite website and manuscript author(s) please addressed your article(s) to either [malaysianjournalsr@gmail.com](mailto:malaysianjournalsr@gmail.com) or [tanchee@salam.uitm.edu.my](mailto:tanchee@salam.uitm.edu.my) for Malaysian Journal of Sport Science and Recreation, Faculty of Sports Science and Recreation, University Technology MARA, 40450, Shah Alam, SELANGOR, MALAYSIA.

## GUIDELINES FOR AUTHORS

The Faculty of Sport Science and Recreation, at the Universiti Teknologi MARA, 40450 Shah Alam, SELANGOR, MALAYSIA, welcomes manuscripts on original research, theoretical reviews and applications from professionals and practitioners in the field of Sport Science and Recreation, in Malaysia, Asia and the rest of the world, with the understanding that contents are original and have not been previously published or currently been submitted to other journals for publication. The Editorial Board of the *Malaysian Journal of Sport Science and Recreation* is prepared to consider for publication:

- Reports of empirical studies likely to further our understanding of Sports Science and Sports Management;
- Critical reviews of the literature;
- Theoretical contributions; and
- Applied contributions.

The Editorial and Board and two anonymous referees will assess all submitted manuscripts in terms of their scientific merit, readability, and interest to a general readership, to decide their inclusion in the journal. Initially, the manuscript would be reviewed by the Editorial Board to assess its academic merit. Those considered to be without academic merit would be returned to the author(s). Manuscripts deemed appropriate to have academic merit will be submitted to two anonymous referees considered to have expertise in the area relating to the contents of the manuscripts for review.

The referees will not be made aware of the identity of the author(s). All information about the authorship including personal acknowledgements and institutional affiliations should, therefore, be confined to a removable front page (and the text should be free of all clues that might reveal the identity of the author (s)).

## **SUBMISSION REQUIREMENTS**

### **Submission of manuscripts**

The manuscript should be submitted as an e-mail attachment to [malaysianjournalsr@gmail.com](mailto:malaysianjournalsr@gmail.com) or [tanchee@salam.uitm.edu.my](mailto:tanchee@salam.uitm.edu.my) and addressed to the Editor-in-Chief, **Malaysian Journal of Sport Science and Recreation**, Faculty of Sport Science and Recreation, University Technology MARA, 40450, Shah Alam, SELANGOR, MALAYSIA.

### **Length of manuscripts**

Manuscripts sent to the journal should be a clear presentation of the subject matter of the contents of the manuscript. Manuscripts should be typed with double-spacing on an A4 paper with at least 2.5 cm (1 inch) margins and all pages should be numbered. The manuscript should not be more than 5,000 words including tables, illustrations and references. The Editor-in-Chief retains the discretion to publish manuscripts beyond this length, if he considers it necessary to ensure clarity of the paper.

The first page should include the title of the manuscript, first name, middle name (s) and last name of the author(s) as well as the name of their institutions and professional affiliations. The full name and address of the author identified as the correspondent (including fax number or e-mail address if possible) should also be at the bottom of the page.

The second page should repeat the title with the abstract without the author(s) names listed. The *abstract* should be between 150 to 250 words and should provide a concise summary of the objective, methods, results and conclusions of the article.

### **Citations and References**

The manuscript should be referenced according to the American Psychological Association (APA) 5<sup>th</sup> edition format. Authors are advised to make minor modifications to the APA referencing format in order to accommodate Malaysian names, allowing for (Abdul R.) to be written in full as (Abdul Razak) to include both the first name and surname.

### **Illustrations, Tables and Figures**

The manuscript should also follow the APA 5<sup>th</sup> edition format for illustrations, tables, and figures. Tables should be typed in double spacing, each on a separate piece of paper with a self-explanatory title. Tables should be comprehensible without reference to the text. They should be placed at the end of the manuscript with their approximate locations indicated in the text. Figures should be produced directly from authors' originals and should be presented as good black and white images preferably on high contrast.

glossy paper, carefully labeled with capital/lower case lettering. Unnecessary background patterns, lines and shading that could create confusion should be avoided.

### **Acceptance**

The Editor-in-Chief will send a letter of acceptance after reviewing the evaluation of the manuscript from two independent and anonymous referees. He or she has the right to make any additional changes to the manuscript that has already been reviewed. The final copy including modifications based on the referees' comments should be as an e-mail attachment to the Editor-in-Chief.

### **Proofs**

Proofs are sent to authors for correction of print but not for rewriting or the introduction of new material. Proofs will be sent by e-mail to the first or nominated author, for the author to check and correct typographical errors, but not for general revision or alteration of the manuscript. Proofs should be returned to the Editor-in-Chief by e-mail within three weeks of receipt.

### **Checklist of requirements**

Checklist of Requirements

Author(s) may use the following checklist before the submission of manuscripts.

- Submission letter • Correspondent's title / name / address • A cover page with title /author(s) /affiliation
- Single spacing with wide margins • Tables / figures at the text • Reference list in APA format • E-mail attachment of the manuscript to the Editor-in-Chief at [malaysianjournalsr@gmail.com](mailto:malaysianjournalsr@gmail.com) or [tanchee@salam.uitm.edu.my](mailto:tanchee@salam.uitm.edu.my)

### **On-Line Publication**

Malaysian Journal of Sport Science Recreation could be accessed by online MyCite Journal - Malaysia Citation Centre <http://www.myjournal.my/public/browse-journal-view.php?id=261> Ministry of Higher Education Malaysia.

Malaysian Journal of Sport Science and Recreation Ethic Statement [adapted from principles of the Committee on Publication Ethics (COPE)]

### **Editorial Board Members**

- Contribute to the progress and the development of the journal.

- Act as executive ambassador of the journal.
- Sincerely support and upgrades the journal.
- Review any works assigned to them.

#### Advisory Editor in Chief

- Act as advisor to Editor in Chief
- Fully support the establishing of the journal
- Promote and assist in publication of the journal
- Review any works assigned to him/her.
- Attract new authors and submissions

#### **Editor in Chief**

- Evaluate and assessing any manuscripts fairly and solely on intellectual merit.
- Ensure confidentiality of manuscripts and do not disclose any information regarding manuscripts to anyone else than the person involved in the publishing process.
- Has the responsibility to decide when and which articles are to be published.
- Actively seek the views of board members, reviewers and authors on how to improve/increase the image and visibility of the journal.
- Give clear instructions to potential contributors on the submission process and what are expected of the reviewers.
- Ensure appropriate reviewers are selected / identified for the reviewing process and followed the progress.
- Attract new authors and submissions.
- Assigning papers for review appropriate to each reviewer's area of interest and expertise.
- Establishing a process for reviewers to ensure that they treat the manuscript as a confidential document and complete the review promptly.
- Informing reviewers that they are not allowed to make any use of the work described in the manuscript or to take advantage of the knowledge they gained by reviewing it before publication.

- Providing reviewers with written, explicit instructions on the journal's expectations for the scope, content, quality, and timeliness of their reviews to promote thoughtful, fair, constructive, and informative critique of the submitted work.
- Requesting that reviewers identify any potential conflicts of interest and asking that they recuse themselves if they cannot provide an unbiased review.
- Allowing reviewers appropriate time to complete their reviews.
- Requesting reviews at a reasonable frequency that does not overtax any one reviewer.
- Finding ways to recognize the contributions of reviewers, for example, by publicly thanking them in the journal; providing letters that might be used in applications for academic promotion; offering professional education credits; or inviting them to serve on the editorial board of the journal.

### **Reviewers Board Members**

- Must display some interest before agreeing to review a submission.
- Can refuse to review any submissions due to a conflict of interest or inadequate knowledge or expertise
- Review all submissions objectively, fairly and professionally.
- Reveal any ethical misconduct encountered while reviewing to the Chief Editor for further action.
- Should ensure the originality of one submission and be alert to any plagiarism and redundant publication.
- Must not discuss the content of one submission without permission of Editor in Chief.
- Adhere to the time allocated for the review process. Requests for extension to review the submission are at the discretion of the Editor in Chief.
- Keep information pertaining submitted manuscripts confidential.
- Disclose any conflicts of interest.
- Evaluate manuscripts only for their intellectual content without regard to race, gender, sexual orientation, religious belief, ethnic origin, citizenship, or political philosophy of the authors.
- Be responsible for making publication decisions for submitted manuscripts.
- Review suspected incidents of plagiarism.
- Advise on journal policy and scope.

## **Author/s**

- Owe responsibility of ensuring only new and original work is submitted.

- Must not reproduce work that had been previously published in other journals.

Must not submit any articles that is being reviewed or considered by the journal to other journals simultaneously.

- Only allowed to publish their work elsewhere after receiving a formal rejection from the journal or if they request to withdraw their work is officially accepted by the journal.

- Must inform the Editor in Chief or the publisher of any inaccuracy of data in their published work so that correction or retraction of article could be done.

- Make significant contributions and held accountable for any shortcoming in their work.

- The author-editor relationship is founded on confidentiality. Authors should hold all communication between themselves and the journal in confidence. Authors should designate a specific contact for all communication about the manuscript throughout peer review and (if accepted) the publication process. Authors should observe journal policy on communication with external peer reviewers (the policy may vary depending on whether a journal uses masked or nonmasked peer review) and should observe journal policy on prepublication embargoes.

- Ensure that they have acknowledged any funding that have contributed to the publication.

- Provide the raw data in connection with a paper for editorial review, and should be prepared to provide public access and retain such data for a reasonable time after publication.

- Include a statement in the manuscript that informed consent was obtained for experimentation with human subjects.

- Obtain appropriate consents, permissions and releases where an author wishes to include case details or other personal information or images of patients and any other individuals.

- Ensure that all appropriate co-authors have seen and approved the final version of the paper.

- Give consent to the manuscript submission for publication.

- Manage any requests to add, delete or rearrange author names in an article published in an online issue

## **Plagiarism**

- Authors submit only original work that is not plagiarized, it has not been published or being considered elsewhere. Appropriate software may be used by the editorial office to check for similarities of submitted manuscripts with existing literature. Inclusion of fraudulent or knowingly inaccurate statements are unacceptable. Work and / or words from other publications must be appropriately cited or quoted.

## **Publication Ethics**

The Editorial Committee aims to shape the scientific journal environment such as ethical publishing practices, inform those involved in the editorial process, and foster informed decision-making by editors so the integrity of our publications is upheld. In addition, publishers and editors take reasonable steps to identify and prevent the publication of papers where research misconduct has occurred; in no event shall a journal or its editors encourage such misconduct, or knowingly allow such misconduct to take place; in the event that a journal's publisher or editors are made aware of any allegation of research misconduct the publisher or editor shall deal with allegations appropriately; the journal should have available guidelines for retracting or correcting articles when needed; and finally publishers and editors should always be willing to publish corrections, clarifications, retractions and apologies when needed.

## **Copyright and Access**

Authors who claim ownership to the data being reported, along with the manuscript's authors, may be asked to sign over certain publication rights to the journal through copyright transfer or a licensing agreement. Authors should be aware of, and must abide by, the terms of these agreements.

## **Archiving**

The Malaysian Journal of Sport Science and Recreation (MJSSR) is published online with a frequency of two (2) issues per year (March & September- mulai 2019). Besides that, special issues will be published non -periodically from time to time (if needed).

## **Publisher**

Penerbit UiTM - FSR as the publisher is committed to ensuring that advertising, reprint or other commercial revenue has no impact or influence on editorial decisions. In addition, Penerbit UiTM / FSR will assist in communications with other journals and/or publishers where this is useful to editors. Finally, Penerbit UiTM will work closely with other publishers and industry associations to set standards for best practices on ethical matters, errors and retractions--and are prepared to provide specialized legal review and counsel if necessary. However, the MJSSR is on - line publication under the MyJurnal MCC website or portal. Please visit the MyJurnal website: <http://www.myjurnal.my/public/browse-journalview.php?id=261>